

Employee Registration Guide

Company Login and Registration. Explains the process from initial login to self-registration:

1 Navigate to
<http://www.imac-training.com/youraccount.php>

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-- LOGIN - REQUEST INFO - ENROLL

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VIEW COURSES FOR:

- Security Professionals
- HR Professionals
- Risk Managers
- Operations Manager
- Self Improvement
- Banking & Retail
- Transportation Industry

Company & Individual Account Holders:

Already have a personal account or a login credentials from your company? Please enter below.

Email address (username):

Password:

[Login >](#)

First time user? Please register below.

NOTE: Your first and last name will appear on your course completion certificate. Please ensure accuracy before continuing.

Username (valid email address):

Password:

Re-type password:

First name:

Last name:

[Register >](#)

2 Using the login credentials provided by your employer, login under the heading **Company & Individual Account Holders** as shown below:

ONLY USE THIS LOGIN ONCE

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Company & Individual Account Holders:

Already have a personal account or a login credentials from your company? Please enter below.

Email address (username):

Password:

[Login >](#)

First time user? Please register below.

NOTE: Your first and last name will appear on your course completion certificate. Please ensure accuracy before continuing.

Username (valid email address):

Password:

Re-type password:

First name:

Last name:

[Register >](#)

3 Upon successful login using your company provided login credentials, you will be presented with the following screen where you will **create your own personal account** using your own email address and personally selected password:

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Please create an account below:

NOTE: Your first and last name will appear on your course completion certificate. Please ensure accuracy before continuing.

Your email address (username):

Choose password:

Re-type password:

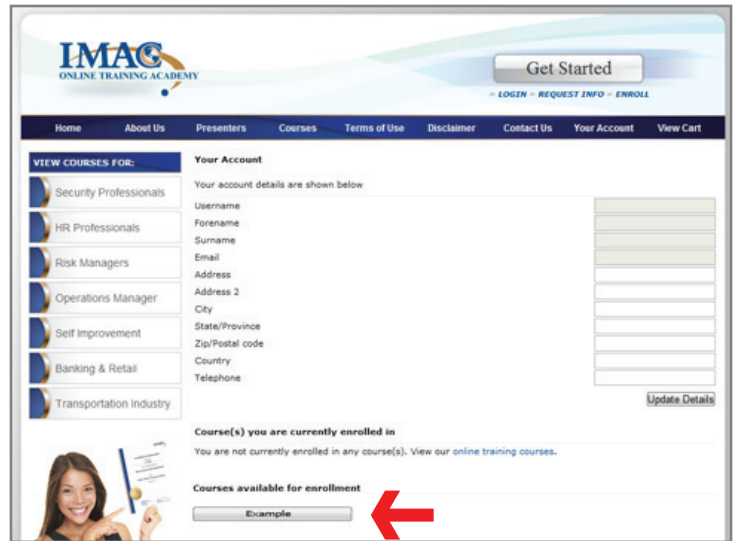
First name:

Last name:

[Register >](#)

**DO NOT USE THE COMPANY
LOGIN CREDENTIALS HERE AGAIN**

4 You will now be successfully registered and logged in. You will be automatically forwarded to your account where you can begin the course(s), as seen below:



5 If you are presented with any further login screens, please use your personal email address (username) and password that you created for yourself in step 3 (NOT the company login).